

**YAKAMA NATION HUMAN RESOURCES DEPARTMENT  
JOB ANNOUNCEMENT**



**Announcement #** COURTESY-1 **Issue Date:** 11-07-18 **Closing Date:** 11-26-18

**Associate Judge**  
**Tribal Courts**  
**Department of Justice Services**  
**Hourly Wage: \$28.83 / Regular/Full-Time**  
**\*Judicial Positions are four (4) year terms\***

The Associate Judge presides over cases brought before the Tribal Courts (Adult, Juvenile, and/or Appellate), using applicable tribal laws in accordance to the Revised Yakama Codes (RYC), General and Tribal Council Resolutions, Yakama customs and traditions, and Appellate legal precedence. In a timely manner issue any writ, order, decree judgment and legal memorandum necessary and proper to the complete exercise of their powers as prescribed in the RYC.

**Knowledge, Skills, and Abilities:**

- Knowledge and ability to apply laws, rules, regulations and ordinances of the Yakama Nation along with applicable Federal Law. Must have knowledge of the customs, traditions, and tribal laws of the Yakama Nation.
- Ability to perform and comprehend complex legal research of case law/traditional law and render decisions fairly, timely, and consistently.
- Excellent oral and written communication skills required; interpreting laws and findings of the Court.
- Knowledge of the Yakama Nation's organizational structure, channels of communication, and standard operating manuals and tribal directives.
- Skills in dealing with persons in conflict and in interpersonal relations of the court and other professional practicing law before the court.
- Ability to work within established policies, rules, and procedures.
- Ability to make independent, decisive action by weighing all of the facts presented and renders a clear, swift, fair and impartial decision.
- Ability to establish and maintain effective working relationships while working under stressful, fast-paced conditions.
- Ability to follow the ascribed organization chart with lines of authority as approved by the Law & Order Committee or Tribal Council. Receives instruction of a broad judicial nature with overall plans and program objectives authorized through channels established by the Tribal Council.

**Special Recruiting Requirements:**

RYC 2.02.01 requires:

- A. Membership or an enrollment in the Yakama Nation;
- B. Membership or an enrollment in any Indian Nation within the United States;
- C. Resident of the Yakama Reservation and/or ceded area;
- D. Never convicted of a felony. Never convicted of a misdemeanor within one year of appointment;
- E. Must have completed twelve (12) years of education or GED;
- F. Must have knowledge of the customs, traditions and laws of the Yakama Nation.

**Supervision Received:**

The Associate Judge is supervised by the Chief Judge, who prepares an annual performance evaluation and receives instruction of a broad judicial nature with overall plans and program objectives authorized through channels established by Tribal Council.

**Supervision Exercised:**

The Associate Judge may be delegated authority to supervise fellow Judges at the request of the Chief Judge.

**General Recruiting Indicators:**

- Candidates who have graduated from an accredited Law School, Graduate School, or with a Bachelors Degree are encouraged to apply, although it is not required; otherwise
- Legal or related work experience/education is highly desired.
- Must have excellent work attendance and writing skills.
- Must be of good moral character /temperance. Must possess high ethical and personal standards and is required to take an Oath of Office.
- Travel may be required. Incumbent requires a Valid Driver License to operate Tribal Vehicles and to maintain Tribal insurance requirements.
- The judiciary is subject to the RYC. Judge positions are for four (4) year appointments by Tribal Council Resolution.
- Candidates may be required to complete a writing exercise upon request.